



September 24, 2018

**RE: Christian Family Care – Moving to A New Address**

Dear valued clients and stakeholders,

With much excitement and anticipation, Christian Family Care (CFC) is pleased to announce our upcoming move to a new location. As of December 3, 2018, our new address will be **2346 N. Central Avenue, Phoenix, AZ 85004**. Our anticipated first day to provide services at the new location is **Monday, December 3, 2018**.

Our move will allow us to house all CFC employees and programs at one site for improved continuity and communication. The new location will also provide easier access via the Valley Metro Rail system.

We anticipate little to minimal change for existing clients and stakeholders as our new location is just 1.8 miles from our current location – a short 5-minute drive away. All contact phone numbers, email addresses, and fax numbers will remain the same. There are no planned staff changes. The only change will be our physical location.

We look forward to continuing to serve the greater Phoenix community as we have for the past 35 years!!

If you have any additional questions, please feel free to contact your CFC staff member or call 602.234.1935.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Upton", is written over the word "Sincerely,".

Mark Upton  
President/CEO  
Christian Family Care

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